



## USCIS Releases Revised I-9 Form

Insights

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On November 7, 2007, U.S. Citizenship and Immigration Services (USCIS) released the revised I-9 form and the updated *Handbook for Employers, Instructions for Completing the Form I-9*. The revised I-9 form (dated June 5, 2007) reduces the number of documents employers may accept for newly hired employees during the employment eligibility verification process in compliance with the reduction requirements of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996.

The most significant change to the revised I-9 form is the elimination of five documents from List A. Employers can no longer accept the following documents: Certificate of U.S. Citizenship (Form N-560 or N-570); Certificate of Naturalization (Form N-550 or N-570); Alien Registration Receipt Card (Form I-151); unexpired Reentry Permit (Form I-327); and unexpired Refugee Travel Document (Form I-571). Another change was to add the most recent version of the Employment Authorization Document (Form I-766) to List A.

The instructions for Section 1 regarding Social Security numbers were also revised. The instructions now state that an employee is *not* obligated to provide the Social Security Number in Section 1 of the I-9 form, unless the employer participates in the USCIS Electronic Employment Eligibility Verification Program (E-Verify).

Employers must begin using the 2007 edition of the I-9 form now because all previous versions of the form are no longer valid. Employers are only required to complete the new I-9 form for new hires, and do not need to complete new forms for existing employees. However, employers must use the 2007 I-9 form when their employees require re-verification. Employers who continue to use the outdated edition of the I-9 form are subject to fines and penalties.

The new I-9 form and the revised *Handbook for Employers, Instructions for Completing the Form I-9* are available at [www.uscis.gov](http://www.uscis.gov). Please let us know if you have any questions regarding completing the revised I-9 form. The Fisher Phillips I-9 Solution product will incorporate the revised form so that you can complete forms electronically.

### **Receipt Requirement Eliminated for H and L Adjustment Applicants Returning From Travel Abroad**

USCIS published a final rule regarding the readmission requirements for H-1 and L-1 visa holders (and their H-4 or L-2 dependants) who have applied for adjustment of status to become permanent

residents. This new rule removes the requirement that these visa holders must present an original receipt notice (Form I-797, Notice of Action) for their adjustment applications when returning to the U.S. from travel abroad. Now, upon readmission H-1 and L-1 visa holders (and their dependants) with pending adjustment of status applications must provide evidence to a U.S. Customs and Border Protection Inspector that they are: 1) still eligible for H-1 or L-1 status; 2) coming to resume employment with the same employer they were previously authorized to be employed; and 3) in possession of a valid H-1 or L-1 visa, if required. This new rule eliminates the burden of presenting this receipt since the application information in the receipt is already available to immigration inspectors in the USCIS database. Please contact us if you have any questions regarding this new rule or any other foreign travel requirements effecting your temporary workers.

### **Update on Adjustment of Status Cases Filed in July and August**

Individuals should continue to expect delays in receiving receipt notices for petitions filed with USCIS, especially Applications to Adjust Status (I-485). The receipt notice delay was caused by the very high number of applications USCIS received due to the visa availability dates in the Department of State's July 2007 Visa Bulletin. Typically, individuals receive receipt notices within 2 weeks of USCIS receiving their applications; however, the receipt delay may cause this to take up to 15 weeks for individuals to receive receipt notices. Currently, USCIS has completed initial data entry and issued receipt notices for cases received on or before October 9, 2007. Please contact us if you have any questions regarding processing times for any of your petitions or applications.

### **ICE Workplace Enforcement**

U.S. Immigration and Customs Enforcement (ICE) is continuing its quest to prosecute employers who knowingly employ illegal aliens. Recently, Dean Hedges, owner of a landscaping company in Louisville, Kentucky, pleaded guilty to knowingly employing illegal aliens. The charges claim that between September 2006 and September 2007, Hedges employed at least 12 illegal aliens and engaged in a pattern or practice of knowingly hiring illegal aliens.

ICE conducted a criminal worksite enforcement investigation involving the landscaping company after former employees reported that Hedges employed illegal aliens. Former employees claimed that Hedges employed illegal aliens, that he did not pay them for all of their hours worked, that he did not withhold taxes, and that he did not complete I-9 forms for them. As a result of this investigation, ICE agents arrested 12 illegal aliens working at Hedges' landscaping company and Hedges pled guilty to criminal charges of knowingly employing illegal aliens. The maximum penalties for the company is a \$250,000 fine, and the maximum penalties for Hedges are a \$24,000 fine and six months imprisonment or up to five years probations. Hedges has agreed to forfeit \$147,000 seized from this corporate bank accounts.

This enforcement action again illustrates the importance of having accurate and complete I-9 forms. If you need help accomplishing this, please let us know.