

## Conducting Workplace Investigations: The Do's, the Don'ts, & What's Best

ASSOCIATION OF LEGAL ADMINISTRATORS COLUMBUS, OH CHAPTER

Event 8.15.17

This complimentary interactive presentation will discuss the proper techniques and tested procedures to investigate misconduct in the workplace. Together, Sam and Mat will sleuth out investigation planning, the best questions for you to ask during a workplace investigation, recording answers and traps to avoid.

You will also discover the proper method to write an investigatory report which both supports any discipline issued and assists in shielding the employer from liability.