



Retainer Program For GCCA Child Care Centers

As a result of your membership with the Georgia Child Care Association, you are eligible for a discounted attorney Retainer program. Under our GCCA Retainer Program, we will provide your Center with unlimited telephone advice about routine labor and employment law matters (not including workers' compensation) that may arise from time to time with a goal of minimizing or avoiding liability.

The primary benefit of such a Retainer arrangement is that you can get immediate advice to prevent situations from growing into full-blown litigation matters. Because the fee is set upfront for this type of preventive advice, you will not get billing surprises at the end of a month in which you may have had several complicated issues arise. You are able to budget for legal expenses and the Retainer arrangement generally results in fees lower than you would pay if you paid us for the same services on an hourly basis.

Retainer clients are billed for non-Retainer matters at rates below the firm's published national default rates. They are also eligible for other value-added benefits such as receipt of our newsletters, access to webinars on-line, attendance at Firm-sponsored seminars and certain forms or existing practice aids upon request and other benefits.

The discounted fee for the Retainer for GCCA members with less than 100 employees will initially be set at a quarterly rate of \$600. If necessary, we will work with you to adjust this amount – either upward or downward – in subsequent quarters to reflect the amount of usage in prior quarters. If there is ever any question as to whether a particular assignment is covered by the Retainer, we will address that issue in advance before billing you separately.

This arrangement does not cover problems which necessitate a special trip to your Center, investigations by governmental agencies, research, preparation of opinion letters, responses to demand letters, charges of discrimination, litigation, unfair labor practice charges or union organizing activity, or other such matters necessitating special attention. Also, the Retainer does not cover special training sessions, the preparation or review of employee handbooks, compliance audits or other types of form documents, drafting of employee or other contracts, disciplinary hearings, and other similar projects that would normally be billed separately.

If you are interested in a Retainer arrangement, please provide the following information. For more information contact Bert Brannen at 404.240.4235 (dabrannen@laborlawyers.com) or Matt Simpson at 404.240.4221 (msimpson@laborlawyers.com).

Name: _____ Position: _____

Business Name: _____

Business Mailing Address: _____

Business Street Address (if different than above): _____

Telephone: _____ E-mail: _____